

Higgins Lake Utility Authority
Beaver Creek Township Hall
Special Meeting Minutes
September 13, 2019

The meeting was called to order by Chairperson Keipert at 10:00 a.m.

The Pledge of Allegiance was recited.

Roll call: Present: Cook, English, Van Nuck, Earley and Keipert. Absent: None

Motion by Van Nuck, second by Cook, **CARRIED** to approve the agenda. Yeas: All Nays: None

The purpose of this special meeting was to discuss the management position.

Motion by Van Nuck, second by Earley, **CARRIED** to place an ad in the 2 local papers (Avalanche & Resorter) and on line at any employee search company not to exceed \$500.00. Roll Call Vote Yeas: All Nays: None.

Motion by Van Nuck, second by English, **CARRIED** to make Earley and Cook responsible for placing the ads. Yeas: All Nays: None

Motion by Cook, second by Earley, **CARRIED** to amend the administrative position's responsibilities to exclude #1 & #2 and add "with additional task assigned by the board". Yeas 4 Nays 1 (Van Nuck)

Public Comment:

Meeting adjourned 11:26 am

Respectfully submitted

Paul Tatro
Business Manager

Brian Cook
Secretary