

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
September 8, 2022

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Bill King, and Lee Riley. Absent: open 50/50 position.

Motion by King, second by Riley, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by Keipert, second by King, **CARRIED** to approve the minutes from the August 11, 2022 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 8 service calls and 6 Miss Digs for the month of August 2022. Discussed risk assessment with insurance company.

TREASURER'S REPORT: Motion by Cook, second by Riley, **CARRIED** to approve the treasurer's reports for August 2022. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Keipert, second by Cook, **CARRIED** to approve the accounts payable for September 2022, in the amount of \$7,006.00. Roll Call vote: Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve the payment of \$5,125.22 for the Operations Services invoice. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: ACH payment for SRF Loan payment needs to be initiated by September 22, 2022.

CORRESPONDENCE: Fall MRWA review classes letter.

OLD BUSINESS: None.

NEW BUSINESS: Discussed contracting of an Engineer to look at Brown-Out Protection, Connecting the Grinder Pumps to the cabin electrical, and replacing the aerators with bubblers. Motion by Cook, second by King, **CARRIED** to approve the payment of \$11,805.00 for our Insurance Policy. Roll Call vote: Yeas: All Nays: None. Discussed issue regarding receiving address/ownership changes. Letter to CCCOA about name/address changes and Doug attending the CCCOA October Board meeting to discuss, October 15, 2022 at 9:00am.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Cook, second by Keipert, **CARRIED** to adjourn the meeting. Yeas: All Nays: None. Meeting adjourned at 5:41 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary