

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
November 10, 2022

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Lee Riley, and Bill King. Absent: open 50/50 position.

Motion by King, second by Keipert, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by King, second by Keipert, **CARRIED** to approve the minutes from the October 13, 2022 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 4 service calls and 4 Miss Digs for the month of October 2022. Discussed snow plowing for this year at Treatment Plant. Brian to get quote from same guy as last year. Doug to talk to Crawford County Road Commission.

TREASURER'S REPORT: Motion by Cook, second by King, **CARRIED** to approve the treasurer's reports for October 2022. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Riley, second by King, **CARRIED** to approve the accounts payable for November 2022, in the amount of \$15,127.44. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: None.

CORRESPONDENCE: None.

OLD BUSINESS: Motion by Cook, second by King, **CARRIED** to approve a new Administrative Contract with CTC Services, LLC for 18 months starting January 1, 2023 and \$17,600.00 per year. Roll Call vote: Yeas: All Nays: None.

NEW BUSINESS: Motion by Keipert, second by King, **CARRIED** to approve getting a Credit Card Account with a credit limit of \$25,000.00, one card for Brian Cook and one card for Anita Hazelton. Roll Call vote: Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by King, second by Riley, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 4:39 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary