

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
May 11, 2023

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Bill King, and Lee Riley. Absent: open 50/50 position.

Motion by King, second by Riley, **CARRIED** to approve the agenda as amended. Yeas: All Nays: None.

Motion by King, second by Riley, **CARRIED** to approve the minutes from the April 13, 2023 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 1 service call and 2 Miss Digs for the month of April 2023. Need new battery for lawn mower. Need additional storage space at Treatment Plant. Shipping container was suggested, but Beaver Creek Township does not allow shipping containers to be used.

TREASURER'S REPORT: Motion by Cook, second by Keipert, **CARRIED** to approve the treasurer's reports for April 2023. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by King, second by Cook, **CARRIED** to approve the accounts payable for May 2023, in the amount of \$11,721.60. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Quick Books no longer offers a PC Version, as of May 31, 2023 changing to online with a monthly plan at \$330.00 for the first year and \$660.00 per year after that. Discussed general journal entries received from HLUA Accountant (Jim Anderson). We have entries that show as accounts payable from several years ago, that are really Bond payments that need to be removed.

CORRESPONDENCE: None.

OLD BUSINESS: Tabled 2023-2024 Budget until June, so that Bill can look over figures. Brian and Doug will meet before our next board meeting to determine what to include in the Spicer Group proposal. No expansion will be looked at in Lyon Township.

NEW BUSINESS: Discussed Bylaw change to remove \$25.00 board per diem and replace with language that allows the Board to set board compensation at budget time. Bylaw changes must be submitted to the Board one month before the Board can approve the changes to the bylaws.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Cook, second by Keipert, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 5:25 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary