

Higgins Lake Utilities Authority
Lyon Township Hall
Annual/Regular Meeting Minutes
July 10, 2023

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Bill Eyre, and Lee Riley. Absent: open 50/50 position.

Motion by Cook, second by Riley, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by Riley, second by Cook, **CARRIED** to approve the meeting minutes from the June 8, 2023 regular meeting. Yeas: All Nays: None. Motion by Keipert, second by Riley, **CARRIED** to approve the meeting minutes from the June 26, 2023 special meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 4 service call and 6 Miss Digs for the month of May 2023. Motion by Cook, second by Riley, **CARRIED** to approve the purchase of 12 grinder pump station risers. Roll Call vote: Yeas: All Nays: None. Discussed contracting to have new heater installed at treatment plant building.

TREASURER'S REPORT: Motion by Cook, second by Keipert, **CARRIED** to approve the treasurer's reports for June 2023. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Keipert, second by Eyre, **CARRIED** to approve the accounts payable for July 2023, in the amount of \$13,534.13. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: None.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: Motion by Cook, second by Keipert, **CARRIED** to approve the amendments to HLUA Policy 2023-01 as presented. Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve 110 Bay City Legion Dr to build shed, that does not penetrate ground, over sewer discharge line. Yeas: All Nays: None. Motion by Riley, second by Cook, **CARRIED** to elect Doug Keipert as Chairperson, Brian Cook as Vice-Chairperson, Brian Cook as Treasurer, and Bill Eyre as Secretary. Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve removing Bill King as signatory and adding Bill Eyre as signatory for Horizon Bank accounts. Yeas: All Nays: None. Motion by Keipert, second by Cook, **CARRIED** to approve the 2023-2024 regular meeting schedule as presented. Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Cook, second by Riley, **CARRIED** to adjourn the meeting. Yeas: All Nays: None. Meeting adjourned at 4:36 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary