

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
December 14, 2023

The meeting was called to order by Chairperson Keipert at 4:03 pm.

Roll call: Present: Doug Keipert, Brian Cook, and Marcia Wilson. Absent: Bill Eyre and open 50/50 position.

Motion by Cook, second by Wilson, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

OPERATIONS REPORT: There was 0 service call and 3 Miss Digs for the month of November 2023.

TREASURER'S REPORT: Motion by Keipert, second by Cook, **CARRIED** to approve the treasurer's reports for November 2023. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Cook, second by Wilson, **CARRIED** to approve the accounts payable for December 2023, in the amount of \$18,964.95. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Motion by Keipert, second by Wilson, **CARRIED** to elect Brian Cook as Treasurer. Yeas: All Nays: None. Motion by Keipert, second by Wilson, **CARRIED** to elect Brian Cook as Vice-Chairperson. Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve removing Lee Riley and Bill King as signatory from Horizon Bank accounts. Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve adding Doug Keipert, Brian Cook, and Bill Eyre as signatory to Horizon Bank accounts. Yeas: All Nays: None.

Motion by Keipert, second by Wilson, **CARRIED** to stop sending return envelopes starting after the January invoices. Yeas: All Nays: None.

FOIA Request received and discussed. HLUA has no information to provide.

Motion by Keipert, second by Wilson, **CARRIED** to approve getting a 12-month IntraFI CD for \$150,000.00 with Horizon Bank at the current interest rate available. Roll Call vote: Yeas: All Nays: None.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Keipert, second by Wilson, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 5:02 pm.

Respectfully submitted,
Brian Cook
HLUA Treasurer (Taken in absence of Bill Eyre - HLUA Secretary)