

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
June 9, 2022

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Bill King, and Lee Riley. Absent: open 50/50 position.

Motion by Riley, second by King, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by King, second by Riley, **CARRIED** to approve the minutes from the May 12, 2022 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 10 service calls and 3 Miss Digs for the month of May 2022. Will complete installing the remaining new grinder pumps to complete the repairs from the brown-out last September, in the next week or two. Discussed irrigation coverage of the fields, which currently does not cover everything. Will look into replacing a couple of the sprinkler heads, to see if that helps.

TREASURER'S REPORT: Motion by Cook, second by Keipert, **CARRIED** to approve the treasurer's reports for May 2022. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by King, second by Keipert, **CARRIED** to approve the accounts payable for June 2022, in the amount of \$91,556.79. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Will include a form to get customers phone number and email address, starting with the July invoices. These will be used for emergency messaging. Looking into email billing for those customers that opt in.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: Motion by Keipert, second by Cook, **CARRIED** to approve our 2022-2023 Annual Budget with the following changes to last year's budget: Income: 536.539 from \$225,594 to \$222,344, 537.607 from \$145,800 to \$153,900, 537.608 from \$72,900 to \$64,800 Expenses: 536.302 from \$25,594 to \$22,344, 537.729 from \$72,900 to \$64,800, 537.802 from \$60,000 to \$63,100, 537.920 \$45,000 to \$50,000 Invoice: O&M from \$90 to \$95, CI same \$5, ER&R from \$45 to \$40 per user per quarter. Roll Call vote: Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Cook, second by Riley, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 5:00 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary