Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
December 8, 2022

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Lee Riley, and Bill King. Absent: open 50/50 position.

Motion by King, second by Keipert, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by King, second by Riley, **CARRIED** to approve the minutes from the November 10, 2022 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 6 service calls and 2 Miss Digs for the month of November 2022.

TREASURER'S REPORT: Motion by Cook, second by Riley, **CARRIED** to approve the treasurer's reports for November 2022. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Riley, second by King, **CARRIED** to approve the accounts payable for December 2022, in the amount of $16,019.43. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: None.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: Motion by Cook, second by Keipert, **CARRIED** to approve the Credit Card Use Resolution 2022-01 as presented, with credit cards issued through Horizon Bank. Roll Call vote: Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve Anita Hazelton as an authorized credit card user under Administrative Personnel. Roll Call vote: Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve taking $100,000.00 from current CDs, and placing in a new 12-month CD with Horizon Bank. Roll Call vote: Yeas: All Nays: None. Motion by Keipert, second by Cook, **CARRIED** to approve taking $100,000.00 from the ER&R Account and the remainder of the current CDs, and placing in a new 6-month CD with Horizon Bank. Roll Call vote: Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Cook, second by Keipert, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 4:42 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary