

Higgins Lake Utilities Authority  
Beaver Creek Township Hall  
Regular Meeting Minutes  
June 3, 2021

The meeting was called to order by Chairperson Keipert at 10:00 am.

Roll call: Present: Doug Keipert, Brian Cook, & Bill King. Lee Riley by Teleconference. Absent: open 50/50 position.

Motion by Cook, second by King, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by King, second by Keipert, **CARRIED** to approve the minutes from the May 6, 2021 regular meeting. Yeas: All Nays: None.

**OPERATIONS REPORT:** There was 5 service calls and 5 Miss Digs for the month of May 2021.

**TREASURER'S REPORT:** Motion by Cook, second by King, **CARRIED** to approve the treasurer's reports for May 2021. Yeas: All Nays: None.

**ACCOUNTS PAYABLE:** Motion by King, second by Cook, **CARRIED** to approve the accounts payable for June 2021. Roll Call vote: Yeas: All Nays: None.

**ADMINISTRATOR REPORT:** There was a discussion about additional office space. Tabled to next meeting.

**CORRESPONDENCE:** Discussed letters from AWIA Training, ASSE Certification Course, and Landmark Dividend.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Motion by Cook, second by Keipert, **CARRIED** to approve the 2021-2022 Board Meeting Schedule as presented. Yeas: All Nays: None. Cook and King to meet and discuss request from 110 Owosso Legion Drive to move Electrical Meter and Panel. Motion by King, second by Cook, **CARRIED** to approve the 2021-2022 Annual Budget as amended. Roll Call vote: Yeas: All Nays: None.

**MEMBER COMMENTS:** None.

**PUBLIC COMMENTS:** None.

Motion by King, second by Keipert, **CARRIED** to adjourn the meeting. Yeas: All Nays: None. Meeting adjourned at 11:25 am.

Respectfully submitted,  
Brian Cook  
HLUA Secretary