

Higgins Lake Utilities Authority
Lyon Township Hall
Annual/Regular Meeting Minutes
July 22, 2021

The meeting was called to order by Chairperson Keipert at 4:00 pm.

Roll call: Present: Doug Keipert, Brian Cook, Bill King, and Lee Riley. Absent: open 50/50 position.

Motion by Cook, second by King, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by King, second by Cook, **CARRIED** to approve the minutes from the June 3, 2021 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There was 5 service calls and 5 Miss Digs for the month of June 2021. Motion by Keipert, second by King, **CARRIED** to spend up to \$300.00 to purchase new refrigerator for treatment plant. Roll Call vote: Yeas: All Nays: None.

TREASURER'S REPORT: Motion by Cook, second by Keipert, **CARRIED** to approve the treasurer's reports for June 2021. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by King, second by Riley, **CARRIED** to approve the accounts payable for July 2021. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Motion by King, second by Keipert, **CARRIED** to approve Administrator to make SRF Loan payments using ACH process. Yeas: All Nays: None.

CORRESPONDENCE: Discussed letter from MRWA about upcoming classes.

OLD BUSINESS: Motion by Keipert, second by King, **CARRIED** to change regular board meeting schedule to the second Thursday of the month at 4:00 pm at Beaver Creek Township Hall. Yeas: All Nays: None. Motion by King, second by Riley, **CARRIED** to approve changing office rent from \$200.00 to \$350.00 per month for additional office space needed for storage. Roll Call Vote: Yeas: All Nays: None.

NEW BUSINESS: Motion by Cook, second by Keipert, **CARRIED** to deny request to move electrical meter and panel located at 110 Owosso Legion Dr and send letter to requestor. Yeas: All Nays: None. Motion by King, second by Riley, **CARRIED** to elect Doug Keipert as Chairperson, Brian Cook as Vice-Chairperson, Brian Cook as Secretary, and Bill King as Treasurer. Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to approve sending Bond payment requests to townships for collection of funds. Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by King, second by Keipert, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 5:17 pm.

Respectfully submitted,
Brian Cook
HLUA Secretary