

Higgins Lake Utilities Authority
Beaver Creek Township Pavilion
Regular Meeting Minutes
September 3, 2020

The meeting was called to order by Chairperson Keipert at 10:00 am.

Roll call: All present, except open 50/50 position.

Motion by King, second by Cook, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

OPERATIONS REPORT: There were 6 service calls and 2 Miss Digs for the month of August 2020. There was a discussion about an Electrical Meter and Panel on Owosso Legion Dr that a user wants moved.

TREASURER'S REPORT: Motion by Cook, second by King, **CARRIED** to approve the treasurer's reports for June 2020. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by King, second by Riley, **CARRIED** to approve the accounts payable for July 2020. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Anita reviewed the Treasurers Report, Balance Sheet, and Accounts Payable with the Board. Motion by Cook, second by King, **CARRIED** to send a letter, with minor corrections, to Verizon about collection efforts. Yeas: All Nays: None.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: Motion by King, second by Riley, **CARRIED** to appoint Brian Cook as Secretary. Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by King, second by Riley, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 11:02 am.

Respectfully submitted,
Brian Cook
HLUA Secretary