

Higgins Lake Utilities Authority
Meeting by Teleconference Call
Regular Meeting Minutes
November 5, 2020

The meeting was called to order by Chairperson Keipert at 10:00 am.

Roll call: All present, except open 50/50 position.

Motion by Cook, second by King, **CARRIED** to approve the agenda as presented. Yeas: All Nays: None.

Motion by King, second by Cook, **CARRIED** to approve the minutes from the September 3, 2020 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: There were 8 service calls and 7 Miss Digs for the month of September 2020. There were 5 service calls and 2 Miss Digs for the month of October 2020. There was a discussion about a new cabin being built at 120 Chesaning Legion Drive, which will require changes to the sewer system.

TREASURER'S REPORT: Motion by Cook, second by King, **CARRIED** to approve the treasurer's reports for October 2020. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Riley, second by King, **CARRIED** to approve the accounts payable for November 2020. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Anita reviewed the Treasurers Report, Balance Sheet, and Accounts Payable with the Board.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: Motion by King, second by Keipert, **CARRIED** to authorize Brian Cook to enter into a contract/agreement with Jeff Ward (120 Chesaning Legion Drive) for changes to the sewer system to support his construction needs, with Jeff Ward paying all costs involved. Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Motion by Cook, second by Riley, **CARRIED** to adjourn the meeting. Yeas: All Nays: None.
Meeting adjourned at 11:12 am.

Respectfully submitted,
Brian Cook
HLUA Secretary