

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
May 5, 2020

The meeting was called to order by Chairperson Keipert at 10:00 am.

Roll call: All present by Teleconference.

Motion by Van Nuck, second by Cook, **CARRIED** to approve the agenda. Yeas: All Nays: None.

Motion by Cook, second by Van Nuck, **CARRIED** to approve the minutes from the March 3, 2020 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: Theron reviewed the March and April monthly report with the board. There were 1 service calls and 1 Miss Digs for the month of March 2020, and 1 service calls and 2 Miss Digs for the month of April 2020. Need to find a farmer for Treatment Plant fields, Andy Nelsen was suggested. Motion by Cook, second by English, **CARRIED** to purchase 8 new E-One grinder pumps, with a total cost of up to \$22,000.00. Roll Call vote: Yeas: All Nays: None.

TREASURER'S REPORT: Motion by King, second by Van Nuck, **CARRIED** to approve the treasurer's reports for March 2020. Yeas: All Nays: None. Motion by King, second by English, **CARRIED** to approve the treasurer's reports for April 2020. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Van Nuck, second by Cook, **CARRIED** to approve the accounts payable for April 2020. Roll Call vote: Yeas: All Nays: None. Motion by King, second by Van Nuck, **CARRIED** to approve the accounts payable for May 2020. Roll Call vote: Yeas: All Nays: None.

ADMINISTRATOR REPORT: Anita reviewed the new Treasurers Report and Balance Sheet with the Board. Motion by Van Nuck, second by Cook, **CARRIED** to allow the ER&R CD to auto-renew with Chemical Bank. Roll Call vote: Yeas: All Nays: None. Need to approve new 2020-2021 Budget in June 2020.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: Motion by Van Nuck, second by Cook, **CARRIED** to have our Insurance increased from \$277,282.00 to \$505,272.00, as recommended by Paul Olsen. Roll Call vote: Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Meeting adjourned at 11:00 am.

Respectfully submitted,
Brian Cook
HLUA Secretary