

Higgins Lake Utilities Authority  
Beaver Creek Township Hall  
Regular Meeting Minutes  
January 7, 2020

The meeting was called to order by Chairperson Keipert at 10:00 am.

Roll call: Present: Cook, King, Van Nuck and Keipert. Absent: English.

Motion by Van Nuck, second by King, **CARRIED** to approve the agenda. Yeas: All Nays: None.

Motion by Cook, second by Van Nuck, **CARRIED** to approve the minutes from the December 3, 2019 regular meeting. Yeas: All Nays: None.

Motion by King, second by Cook, **CARRIED** to approve the minutes from the December 27, 2019 special meeting as amended. Yeas: All Nays: None.

**OPERATIONS SERVICES:** Theron reviewed the monthly report with the board. There was 1 service call and 3 Miss Digs for the month of December. Theron also stated that monitor well tests will be taken in February.

**TREASURER'S REPORT:** Motion by Cook, second by King, **CARRIED** to approve the treasurer's reports for December 2019. Yeas All Nays: None.

**ACCOUNTS PAYABLE:** Motion by Van Nuck, second by King, **CARRIED** to approve the accounts payable for January 2020. Yeas: All Nays: None.

**REPORTS FROM STAFF:** None.

**CORRESPONDENCE:** None.

**OLD BUSINESS:** Motion by Van Nuck, second by King, **CARRIED** to contact Fick & Sons to discuss keep full, and if credit card required, contact Chemical Bank to get one. Roll Call vote: Yeas: All Nays: None. Motion by Keipert, second by Cook, **CARRIED** to start the Patriot Services contract effective when both parties sign contract, to be no later than January 17, 2020. Roll Call vote: Yeas: 3 Nays: 1 (Van Nuck). Motion by Cook, second by Keipert, **CARRIED** to change 800 number extension 2 to call 989-619-6407 (Anita) first and 989-390-1945 (Vivian) second, and 800 number extension 3 to call 989-390-1945 (Vivian). Yeas: All Nays: None. Motion by Van Nuck, second by Cook, **CARRIED** to continue to pay Paul Tatro/MMC through January 15, 2020 to transition from MMC to Patriot Services for \$1,200.00. Roll Call vote: Yeas: All Nays: None. Motion by Cook, second by King, **CARRIED** to create two (2) credit cards, one for Consumers Energy usage with a \$10,000.00 credit limit and one for other bills/payments with a \$5,000.00 credit limit. Roll Call vote: Yeas: All Nays: None.

**NEW BUSINESS:** None.

**MEMBER COMMENTS:**

**PUBLIC COMMENTS:**

Meeting adjourned at 11:50 am.

Respectfully submitted,

Brian Cook  
HLUA Secretary