

Higgins Lake Utilities Authority
Beaver Creek Township Hall
Regular Meeting Minutes
February 4, 2020

The meeting was called to order by Chairperson Keipert at 9:00 am.

Roll call: Present: Cook, King, Van Nuck and Keipert. Absent: English.

Motion by Van Nuck, second by King, **CARRIED** to approve the agenda. Yeas: All Nays: None.

Motion by King, second by Van Nuck, **CARRIED** to approve the minutes from the January 7, 2020 regular meeting. Yeas: All Nays: None.

OPERATIONS REPORT: Theron reviewed the monthly report with the board. There were no service calls and no Miss Digs for the month of January.

TREASURER'S REPORT: Motion by King, second by Van Nuck, **CARRIED** to approve the treasurer's reports for January 2020. Yeas: All Nays: None.

ACCOUNTS PAYABLE: Motion by Van Nuck, second by King, **CARRIED** to approve the accounts payable for February 2020, with the addition of a check to MMC for \$1,200.00. Yeas: 3 Nays: 1 (Cook).

ADMINISTRATOR REPORT: Anita reviewed the new Treasurers Report and Balance Sheet with the Board.

CORRESPONDENCE: None.

OLD BUSINESS: Motion by Van Nuck, second by Cook, **CARRIED** to approve the contract between the HLUA and Patriot Servicing, LLC as presented, with corrections. Roll Call vote: Yeas: All Nays: None.

NEW BUSINESS: Motion by Van Nuck, second by Cook, **CARRIED** to continue to follow past practice of notifying both Townships for collection of Bond Payments. Yeas: All Nays: None. Motion by Keipert, second by King, **CARRIED** to approve letter to Chemical Bank as presented, with removal of Bill King and Dean English. Roll Call vote: Yeas: All Nays: None. Motion by Cook, second by Keipert, **CARRIED** to have Treasurer as Administrator for Chemical Bank online. Roll Call vote: Yeas: All Nays: None. Motion by Van Nuck, second by King, **CARRIED** to approve leasing of office space in Grayling for \$200.00 per month, with a one-year lease. Roll Call vote: Yeas: All Nays: None.

MEMBER COMMENTS: None.

PUBLIC COMMENTS: None.

Meeting adjourned at 10:25 am.

Respectfully submitted,

Brian Cook
HLUA Secretary