

Higgins Lake Utility Authority  
Regular Meeting Minutes  
Beaver Creek Township Hall  
September 3, 2019

The meeting was called to order by Chairperson Keipert at 10:00 a.m.

Roll call: Present: Cook, Keipert, English and Van Nuck. Absent: Earley

Motion by Van Nuck, second by Cook, **CARRIED** to approve the agenda. Yeas: All Nays: None

Motion by Van Nuck, second by English, **CARRIED** to approve the minutes from the August 6, 2019 regular meeting as amended. Yeas: All Nays: None.

**OPERATIONS SERVICES:** Therron reviewed the monthly report with the board. Also advised there were 11 service calls and 3 Miss Digs for the month of August and the repairs needed to the lawn tractor in the amount of \$800.00. Therron also stated that to date we lost 3 control panels to storm damage.

Motion by English, second by Van Nuck, **CARRIED** to approve the treasurer's reports for August 2019. Yeas All Nays: None.

Motion by Cook, second by English, **CARRIED** to approve the August 2019 accounts payable. Roll Call vote Yeas: All Nays: None.

**REPORT FROM STAFF:**

**CORRESPONDENCE:**

**OLD BUSINESS:** Motion by Van Nuck, second by English, **CARRIED** to add must be bondable to the administrative position responsibilities list. Yeas: All Nays: None

**NEW BUSINESS:**

**MEMBER COMMENTS:**

**ADJOURNMENT:** Meeting adjourned 10:47 p.m.

Respectfully submitted

Paul Tatro  
Business Manager

Brian Cook  
Secretary