

Higgins Lake Utility Authority
Regular Meeting Minutes
Beaver Creek Township Hall
November 5, 2019

The meeting was called to order by Chairperson Keipert at 10:00 a.m.

Roll call: Present: Cook, Keipert, English and Van Nuck. Absent: Earley

Motion by Van Nuck, second by Cook, **CARRIED** to approve the agenda. Yeas: All Nays: None

Motion by English, second by Van Nuck, **CARRIED** to approve the minutes from the October 1, 2019 regular meeting as amended. Yeas: All Nays: None.

OPERATIONS SERVICES: Therron reviewed the monthly report with the board. There were 4 service calls and 6 Miss Digs. Chris Johnson also attended the meeting to answer any question in regards to the contract renewal in December and the manager's contract proposal.

TREASURER'S REPORT: Motion by English, second by Van Nuck, **CARRIED** to approve the September and October Treasurer's report. Yeas: All Nays: None

ACCOUNTS PAYABLE: Motion by Van Nuck, second by English, **CARRIED** to approve the accounts payable list for September and October. Yeas: All Nays: None

REPORT FROM STAFF:

CORRESPONDENCE:

OLD BUSINESS: Motion by Van Nuck, second by English, **CARRIED** to approve the purchase of a new computer and updated software. Roll Call vote Yeas: All Nays: None During discussions regarding the manager's contract Vivian Balmes introduced herself and presented to the board her experience in many of the areas of the job description and stated that she would be a good fit to replace MMC.

NEW BUSINESS:

MEMBER COMMENTS:

ADJOURNMENT: Meeting adjourned 10:36 a.m.

Respectfully submitted

Paul Tatro
Business Manager

Brian Cook
Secretary