

Higgins Lake Utility Authority
Regular Meeting Minutes
October 2, 2018

The meeting was called to order by Vice Chairperson Cook at 10:00 a.m.

Roll call: Present: Cook, English, Keipert, Earley and new member Van Nuck. Absent: None

The board met one hour prior to their regular board meeting to discuss by-law up dates and changes. This was a work session and no decision were made.

Motion by Cook, second by Keipert, CARRIED to add board meeting schedule and board per diem to the agenda under new business. Yeas: All Nays: None Motion by Keipert, second by English, CARRIED to approve the agenda. Yeas: All Nays: None

Motion by Earley, second by English, CARRIED to approve the minutes from the July 3, 2018 regular meeting. Yeas: All Nays: None Motion by Earley, second by Keipert, CARRIED to approve the minutes from the July 31, 2018 special meeting as amended. Yeas: All Nays: None Motion by Earley, second by English, CARRIED to approve the minutes from the September 4, 2018 special meeting. Yeas: All Nays: None Motion by Earley, second by Keipert, CARRIED to approve the minutes of the September 14, 2018 special meeting. Yeas: All Nays: None Motion by Earley, second by Keipert CARRIED to approve the minutes from the September 17, 2018 special meeting. Yeas: All Nays: None

WADE-TRIM REPORT: Therron reported there were 14 service calls and 4 Miss Digs for the month of July, 6 service calls and 3 miss dig in August and 4 service calls and 4 miss digs for September. Schaut reviewed the just completed Asset Review Plan and he answered the boards questions.

Motion by Van Nuck, second by Cook, CARRIED to approve the treasurer's reports for July 2018. Yeas All Nays: None Motion by Earley, second by Van Nuck, CARRIED to approve the treasurer's reports for August 2018. Yeas: All Nays: None Motion by Van Nuck, second by Keipert, CARRIED to approve the treasurer's reports for September 2018. Yeas: All Nays: None

Motion by Van Nuck, second by English, CARRIED to approve the July 2018 accounts payable. Yeas: All Nays: None Motion by Van Nuck, second by English, CARRIED to approve the August 2018 accounts payable. Yeas: All Nays: None Motion by Van Nuck, second by English, CARRIED to approve the September 2018 accounts payable. Yeas: All Nays: None Motion by Van Nuck, second by English CARRIED to approve the October 2108 accounts payable. Yeas: All Nays: None

REPORT FROM STAFF:

OLD BUSINESS: Due to the resignation from the board by Hartman and the appointment of Van Nuck as her replacement, election of officer changes was necessary. Motion by Earley, second by English, CARRIED to elect Cook Chairperson. All Yeas. Motion by English, second by Cook, CARRIED to elect Van Nuck vice-chairperson. All Yeas. Motion by Earley, second by English, CARRIED to select the McCurdy, Wotila & Porteous PC as legal counsel. Roll Call Vote All Yeas. Motion by Van Nuck, second by English, CARRIED to require the presents of the Chairperson and Vice-Chairperson and with the consensus of the board for any contact with the Authority's attorney. All Yeas.


NEW BUSINESS: Motion by Cook, second by Earley, **FAILED** to change the meeting dated back to monthly from quarterly. Yeas: 2 Nays: 3 Motion by English, second by Cook **CARRIED** to change the board meeting dates as follows: November 6, 2018, December 4, 2018, April 2, 2019, May 7, 2019 and June 4, 2019 with no meeting in January, February or March. All Yeas After much discussion about cost a Motion by Cook, second by Earley, **CARRIED** to approve the change in board per diem from \$50.00 per meeting to \$25.00. All Yeas

MEMBER COMMENTS:

ADJOURNMENT: Meeting adjourned 12:51 p.m.

Respectfully submitted

Paul Tatro
Business Manager



Doug Keipert
Secretary